



UNIVERSITI MALAYA

USER MANUAL

Pathway to Credit Transfer and Exemption:
Student Application

(STUDENT)

Workstream: – Enrolment
Prepared on: 13th March 2025
Author:

DOCUMENT OWNERSHIP INFORMATION

Project Identifier	PROJEK <i>INTEGRATED STUDENT INFORMATION SYSTEM</i> (PrInTIS)
Sponsor	UNIVERSITI MALAYA
Acting Project Director	
Project Manager	
Confidentiality	SULIT

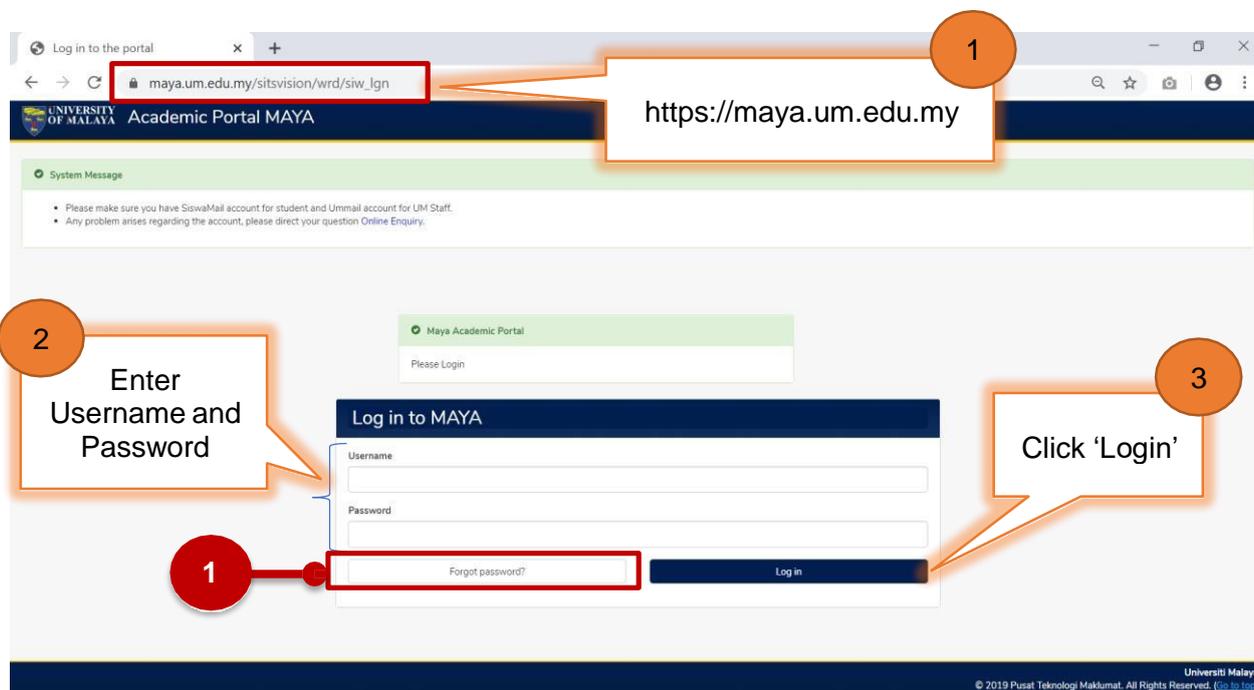
DOCUMENT NAME AND VERSION CONTROL

Document Location			
Document name		- Enrolment Workstream	
Version	Date	Prepared by	Reason for issue/changes included
1.0	13/03/2025		Initial document

1. USER MANUAL

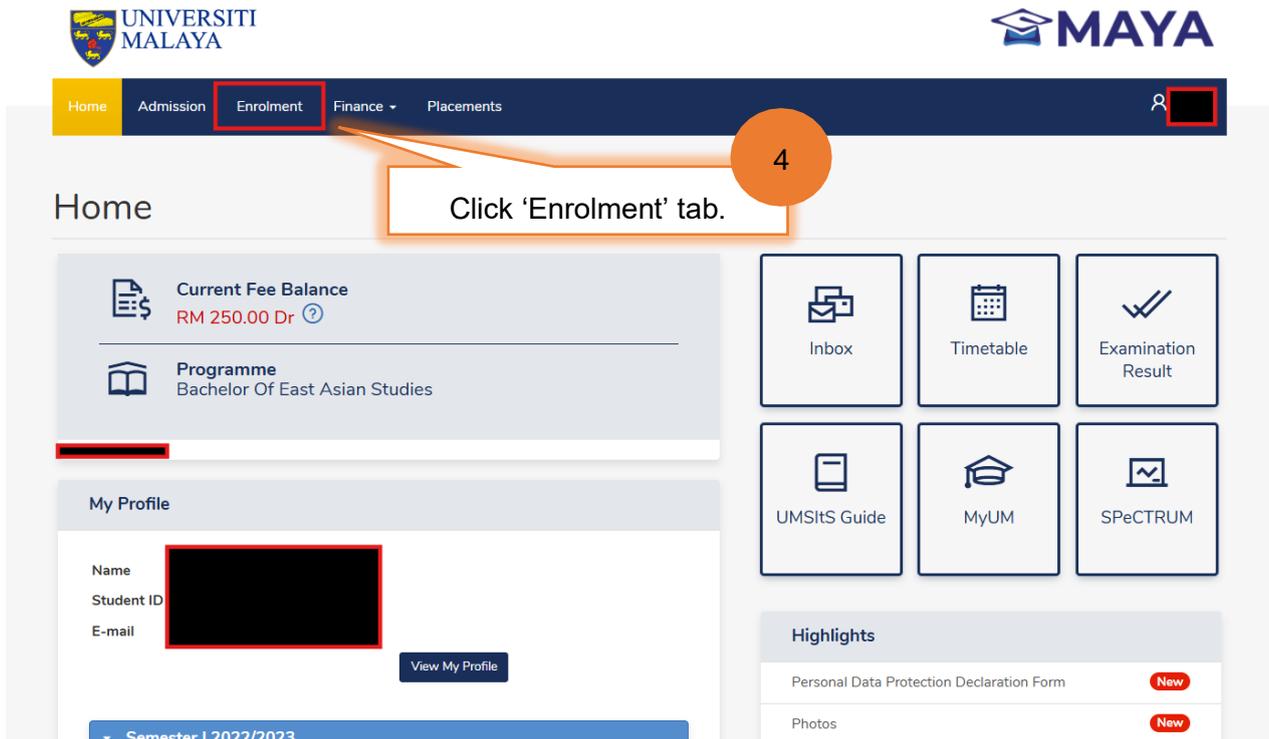
1.1 STUDENT VIA MAYA

1.1.1 Login Page

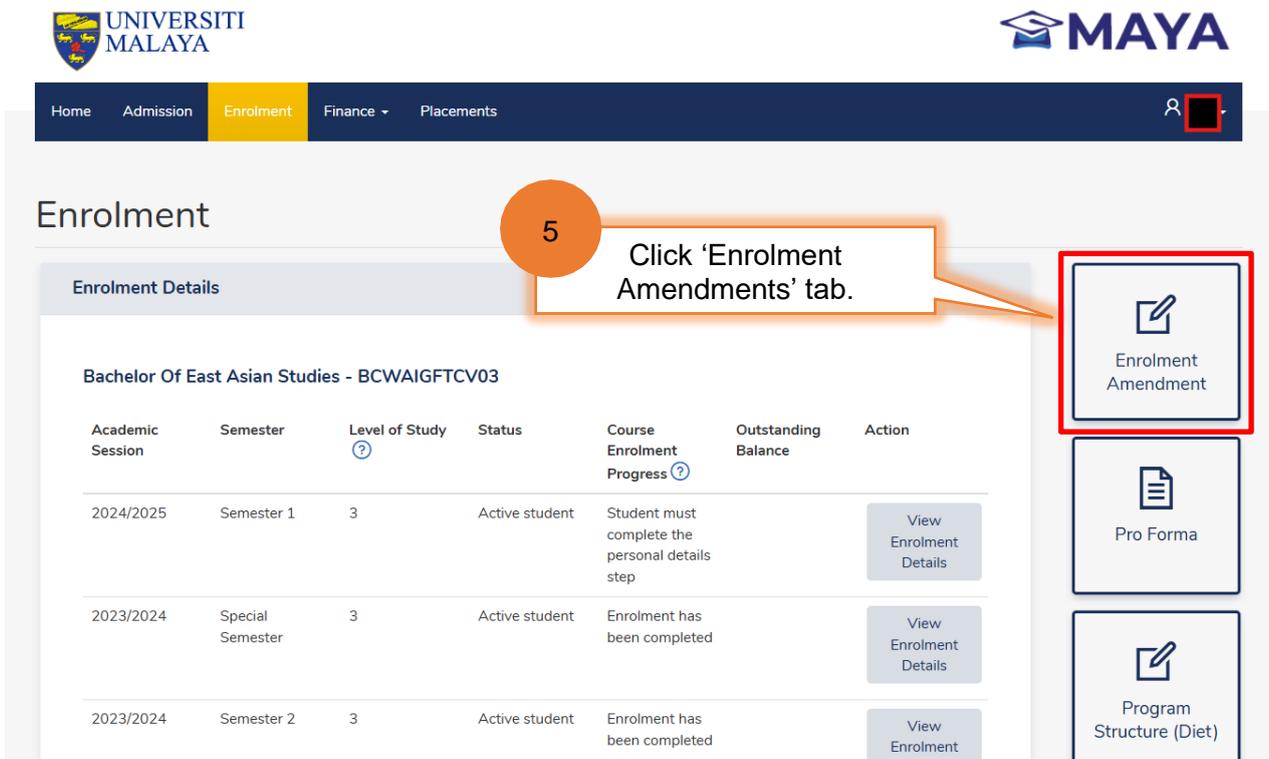


1 Click 'Forgot Password' if forgot password.

1.1.2 Navigate to Main Dashboard



1.1.3 Navigate to Enrolment Page



1.1.4 Enrolment Amendments Dashboard

UNIVERSITI MALAYA

MAYA

Home Admission Enrolment Finance Placements

Enrolment Amendments

Enrolment Amendments

Pathway to Credit Transfer and Exemption

Academic Session	Host Module	Home Module	Approval Status	Action
No information available				

No entries to show

First Previous Next Last

Special Permission

Academic Session	Semester	Student ID	Application Date	Action
No information available				

6

Click 'Pathway to Credit Transfer and Exemption'

Special Permission

Extra Credit

Semester Withdrawal

Programme Withdrawal

Appeal Application

PoCE
Pathway to Credit Transfer and Exemption

1.1.5 Transfer of Credit Application



Transfer of Credit Application



Student ID

Matric Number

UM Matric Number

Programme Bachelor Of East Asian Studies

Student Name

Session 2024/2025

Semester Semester 1

Enrolment Status Active student

Transfer of Credit Application

7
Fill up the Host Information Details

Host Information

Institution / Provider

Method of Transfer One to One Module Many to One Module

Transfer with Grade Yes No

Source of Transfer

Level of Study

Module
Please choose 'Others' if the module is not in the selection

Module Credit

Module Grade

Period of Completion
Month Year

Upload Supporting Document

Required documents (upload if applicable).

1. Course Information
2. Course Learning Outcome
3. Course Objectives and Assesment
4. Partial Transcript
5. Grading Scheme
6. Exam Question

8
Click 'Browse My Computer' to upload the selected files

PROJEK INTEGRATED STUDENT INFORMATION SYSTEM (PrInTIS)

1 **Transfer of Credit Application List**

Module Selection: Senate Existing Approval Others

Module: Choose an option
Please choose 'Others' if the module is not in the selection

Module Credit: [Empty field]

9 Insert the module Selection details.

10 Click 'Add Module'

Host Institution Host Module Information Home Module Information Supporting Document Amount to Pay Action

I, Cheong Min, hereby declare that:

- All information provided in this credit transfer application, including details of courses taken at institution above and proposed module matches at Universiti Malaya, is accurate, complete, and truthful to the best of my knowledge.
- I understand that my application will be reviewed based on the information provided, and any false or misleading information may result in the rejection of this application or revocation of approved credit transfers.
- I acknowledge that an estimate of the credit transfer fee provided above, and I agree to pay the full credit transfer fee as determined by Universiti Malaya upon approval of my application.
- I accept that the approval of credit transfer is subject to the policies and academic regulations of Universiti Malaya.

Upload Transcript: **11** Click 'Browse My Computer' to upload the selected files

I Cheong Min [U2104965/1] confirm my understanding and acceptance of the above conditions on this date [13/Mar/2025]

12 Tick for declaration

Back **13** Click 'Submit Application' button for submission

Add Modules Outcome

Transfer of Credit Application List

Host Institution	Host Module Information	Home Module Information	Supporting Document	Amount to Pay	Action
Politeknik Sultan Idris Shah, Sabak Bernam	1221222 - MATHEMATICAL SYSTEM Grade: K	GBS0029-MATHEMATICAL EXPLORATIONS		RM0	

10(a) Click delete icon to delete the application

1 Add as much the modules and will be insert in the 'Transfer of Credit Application List' section before click 'Submit Application'

Filled Form Preview

Transfer of Credit Application

Host Information ⓘ

Institution / Provider MY4595 POLITEKNIK SULTAN IDRIS SHAH, SABAK BERNAM

Method of Transfer One to One Module Many to One Module

Transfer with Grade Yes No ⓘ

Source of Transfer Dual Programme ▾

Level of Study DIPLOMA x ▾

Module OTHERS - OTHERS x ▾
Please choose 'Others' if the module is not in the selection

Module Code 1221222

Module Name Mathematical System

Module Credit 5

Module Grade K

Period of Completion January ▾ 2024 ▾ ⓘ

Upload Supporting Document [Browse My Computer](#)

Required documents (upload if applicable).
1. Course Information
2. Course Learning Outcome
3. Course Objectives and Assessment
4. Partial Transcript
5. Grading Scheme
6. Exam Question

Cisco-ISE-Manual-iOS (193 kb) 

File Status Successfully Uploaded **100%**

PROJEK INTEGRATED STUDENT INFORMATION SYSTEM (PrInTIS)

Home Information

Module Selection Senate Existing Approval Others

Module

Module Credit

Module Collection

If more than 1 option available, please choose which module collection for fulfillment

Add Module

Transfer of Credit Application List

Host Institution	Host Module Information	Home Module Information	Supporting Document	Amount to Pay	Action
Politeknik Sultan Idris Shah, Sabak Bernam	1221222 - MATHEMATICAL SYSTEM Grade: K	GBS0029-MATHEMATICAL EXPLORATIONS		RM0	

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3. I acknowledge that an estimate of the credit transfer fee provided above, and I agree to pay the full credit transfer fee as determined by Universiti Malaya upon approval of my application.
4. I accept that the approval of credit transfer is subject to the policies and academic regulations of Universiti Malaya.

Upload Transcript

Browse My Computer

Cisco-ISE-Manual-Win (123 kb)

File Status Successfully Uploaded 100%

I Cheong Min [U2104965/1] confirm my understanding and acceptance of the above conditions on this date [13/Mar/2025]

Back

Submit Application

Enrolment Amendments Dashboard Preview



Enrolment Amendments

Enrolment Amendments

Pathway to Credit Transfer and Exemption

Academic Session	Host Module	Home Module	Approval Status	Action
2024/2025 Semester 1	1221222 - MATHEMATICAL SYSTEM	GBS0029 - MATHEMATICAL EXPLORATIONS	Draft	

Special Permission

Academic Session	Semester	Student ID	Application Date	Action
No information available				

No entries to show

1 2 3 4 5

Special Permission

Extra Credit

Semester Withdrawal

Programme Withdrawal

Appeal Application

Pathway to Credit Transfer and Exemption